

Incapacitated Dependent Checklist

All identity documents must be originals or certified true copies

- Completed DD Form 137 (no longer needs to be notarized)
- BUMED letter; or,
 1. Current (within past 4 months) medical documentation, This medical documentation must be a complete, detailed medical summary of illness, to include the date and child's age at onset of incapacity, a diagnosis, and current treatment being rendered and prognosis for recovery as well as the ability to become self-supporting. **A DSM-V diagnosis in all cases of mental limitations, and an IQ test must be included as part of the evaluation. AND;**
 2. HIPAA Release of Information Authorization Form (attached in email)
- Verification of employment (if applicable)
- Verification of income (if applicable)
- Proof of sponsor's financial support (if child does not live with member).
- Letter from Social Security Administration verifying amount of monthly benefit child receives or letter stating child does not receive benefits.
- Letter from a school or a bank statement with child name and address to show proof of residency.
- Birth Certificate
- Other, as applicable. (Specify)
 1. If child is or was ever married, copy of marriage certificate and divorce decree or death certificate.
 2. Letter from college, if a full-time student, if over the age of 21
 3. Adoption Decree, if child was adopted
 4. Member marriage certificate - if stepchild
 5. Court Order granting guardianship
 6. Medicare Card